

Memorandum of Understanding
A Century of Progress: Thinking Historically Through the 1800s



The following is a memorandum of understanding between ESSDACK (Educational Services & Staff Development Association of Central Kansas) and grant participants delineating the mutual obligations and responsibilities of both parties in the implementation of the *A Century of Progress: Thinking Historically Through the 1800s* Teaching American History Project.

The terms of this agreement will be in effect for the duration of grant funding of the project, which will be from October 11, 2010 through August 31, 2013.

The focus of the project is to increase student achievement in American history by training teachers in deep content and research-based pedagogy. All grant activities are designed toward that end. The points of agreement herein are intended to ensure the most positive possible outcome for all those involved.

ESSDACK will:

- 1) Pay a participant stipend of \$600 for full attendance and assigned work of Summer Colloquia.
- 2) Provide meals at each session and summer colloquia or for authorized project activities.
- 3) Provide lodging at each summer colloquia for participants traveling more than 90 miles round trip.
- 4) Provide reasonable resources and assistance to participants in their work on project activities and the completion of project tasks.
- 5) Provide the opportunity for participants to purchase continuing education or college credits.
- 6) Reimburse districts for substitute pay for teachers' out of class time for meetings and trainings.

Participants will:

- 1) Attend all trainings and meetings for the length of the project.
- 2) Complete all assigned activities.
- 3) Schedule times for mentor / coach to meet and observe classroom activities.
- 4) Maintain records and cooperate with the project staff and evaluator in compiling evaluation data.
- 5) Submit charges for reimbursements in a timely manner.
- 6) Allow intellectual property (e.g. lesson plans, activities, teaching units) created during the project to be disseminated by project staff.
- 7) Return (or pay to replace) any requested equipment, materials and resources to project staff if participant fails to complete the project.

This agreement is entered into on the October 11, 2010 and will be in effect for the duration of the project. This agreement can be modified as needed on agreement of both parties as circumstances warrant.

Dr. Mike Cook
Executive Director,
ESSDACK

Date

Participant

Date